# Navigating open files

Only one file can be displayed in the **%1$#@file@** window at any time. This is known as the *active file*. However, you can switch between your open files and navigate them.

## **Procedure**

1. Go to the **%1$s** view and select the project you want to work on.
2. Go to the **Files** view and double-click the file you want to work on.
3. To open more files, repeat steps 1-2 above.
4. Perform one of the following:
   * Select the file name tabs. The file name tab appears at the top of the file window.
   * Select a file name in the navigation tree.
   * Select the file navigation buttons that appear on the top bar of the **Editor** window.

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| **Option** | **Description** |
|  | Select the left and right arrow buttons to display each file in turn. |
|  | Select the down arrow button to display a list of all open files. Select a file from the list to display that file. |
|  | Select this icon to close the file. |
| Ctrl Tab | Press this to switch between open files. |

You are welcome, %(username)s

English

Date: MM/DD/YYYY

Time: %{count}